

## UNITED STATES DISTRICT COURT DISTRICT OF MARYLAND

OFFICE OF THE CLERK

Felicia C. Cannon, Clerk of Court Elizabeth B. Snowden, Chief Deputy Catherine M. Stavlas, Chief Deputy

Reply to Northern Division Address

May 1, 2020

## Notice of 2020 Attorney Renewal Process and Deadlines

Pursuant to Local Rule 701.2.b, members of this bar wishing to maintain an active bar status are required to periodically renew their memberships. The current membership term is six years and the renewal fee is \$75.00. All active members of the bar must renew their memberships electronically through CM/ECF. Please note that renewals will continue as scheduled this year despite the COVID-19 pandemic.

2020 Attorney Renewal Calendar	
May 31	Renewal Notices Sent
	(sent via email)
July 1	RENEWAL DEADLINE
July 6	Late Notices Sent
	(sent via email)
July 31	FINAL RENEWAL DEADLINE*

You can check your renewal date <a href="here">here</a>. If you are due for renewal in 2020, are an active member of our bar, and have registered for CM/ECF, you will receive an email notification on or before May 29, 2020, with instructions for renewing your membership. You do not need to take any action at this time. Because notices are only sent electronically, it is important that all attorneys continue to maintain current contact information—particularly email addresses—in CM/ECF. If you need to update your information, instructions are available <a href="here">here</a>.

If you are an active member of our bar and are not registered for CM/ECF, you must register as a CM/ECF user by May 18, 2020, in order to receive your 2020 renewal information. Registration is free and instructions are available <a href="here">here</a>. If you are not interested in retaining active membership in our bar once your current membership period expires, you do not need to register and your membership will automatically move to inactive status at the time you would normally be due to renew.

If you have any questions about this process, please contact Attorney Admissions at 410-962-3293.

<sup>\*</sup>Attorneys who have not submitted a renewal by July 31 may need to request reactivation and pay the required fee. *See* Standing Order 2016-04 (<a href="https://www.mdd.uscourts.gov/sites/mdd/files/2016-04.pdf">https://www.mdd.uscourts.gov/sites/mdd/files/2016-04.pdf</a>).